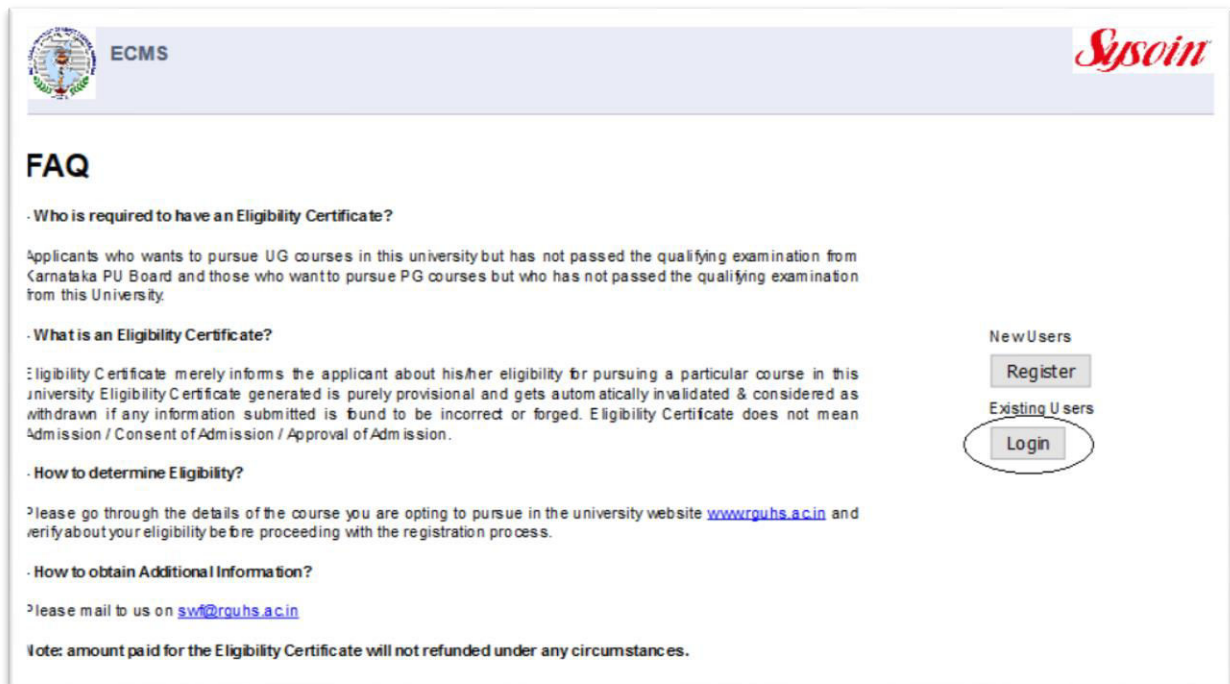


- Log on www.ecms.online to access the home page of the Application.
- Click New [Login](#) link which is encircled in the screen shot below.



FAQ

Who is required to have an Eligibility Certificate?

Applicants who want to pursue UG courses in this university but has not passed the qualifying examination from Karnataka PU Board and those who want to pursue PG courses but who has not passed the qualifying examination from this University.

What is an Eligibility Certificate?

Eligibility Certificate merely informs the applicant about his/her eligibility for pursuing a particular course in this university. Eligibility Certificate generated is purely provisional and gets automatically invalidated & considered as withdrawn if any information submitted is found to be incorrect or forged. Eligibility Certificate does not mean Admission / Consent of Admission / Approval of Admission.

How to determine Eligibility?

Please go through the details of the course you are opting to pursue in the university website www.rguhs.ac.in and verify about your eligibility before proceeding with the registration process.

How to obtain Additional Information?

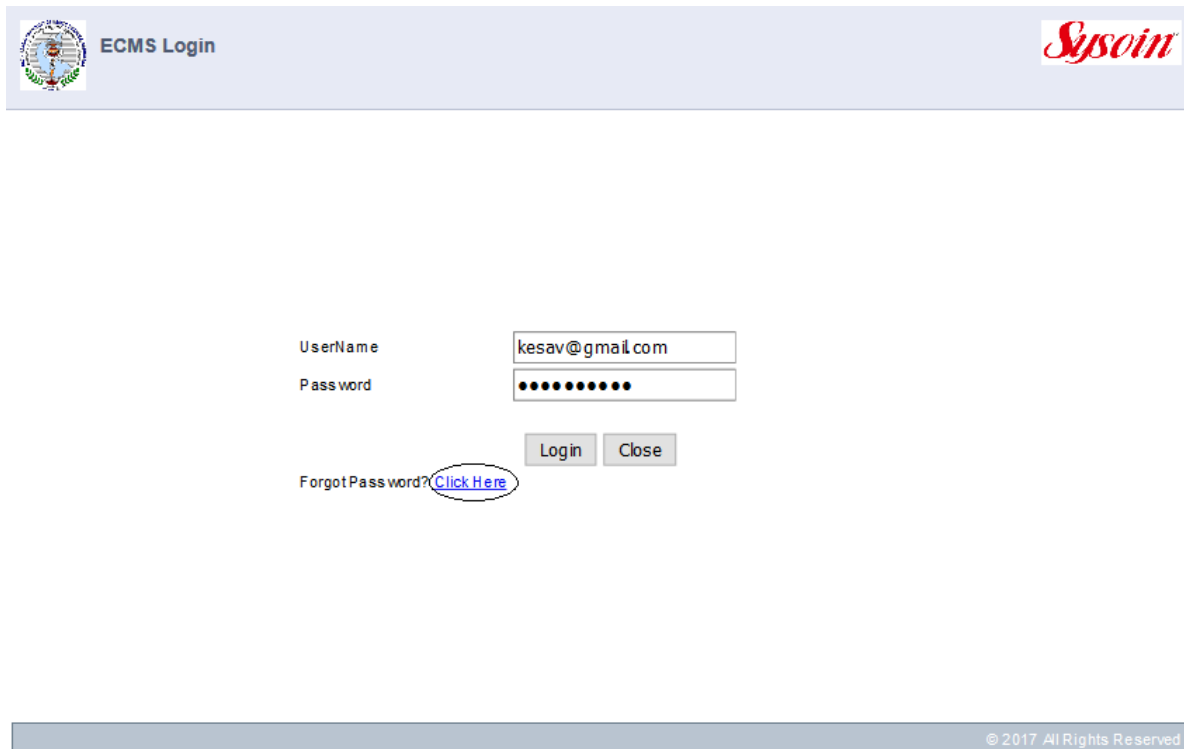
Please mail to us on swfi@rguhs.ac.in

Note: amount paid for the Eligibility Certificate will not be refunded under any circumstances.

New Users
Register

Existing Users
Login

- User need to enter their User Name and Password, and then click on “**Login**” button to get the **ECMS – College Section** page.
- Applicants who forget their password can reset it by clicking on “**Forgot Password**” option provided on the Login window, which is encircled in the screen shot below.



ECMS Login

UserName:

Password:

Forgot Password? [Click Here](#)

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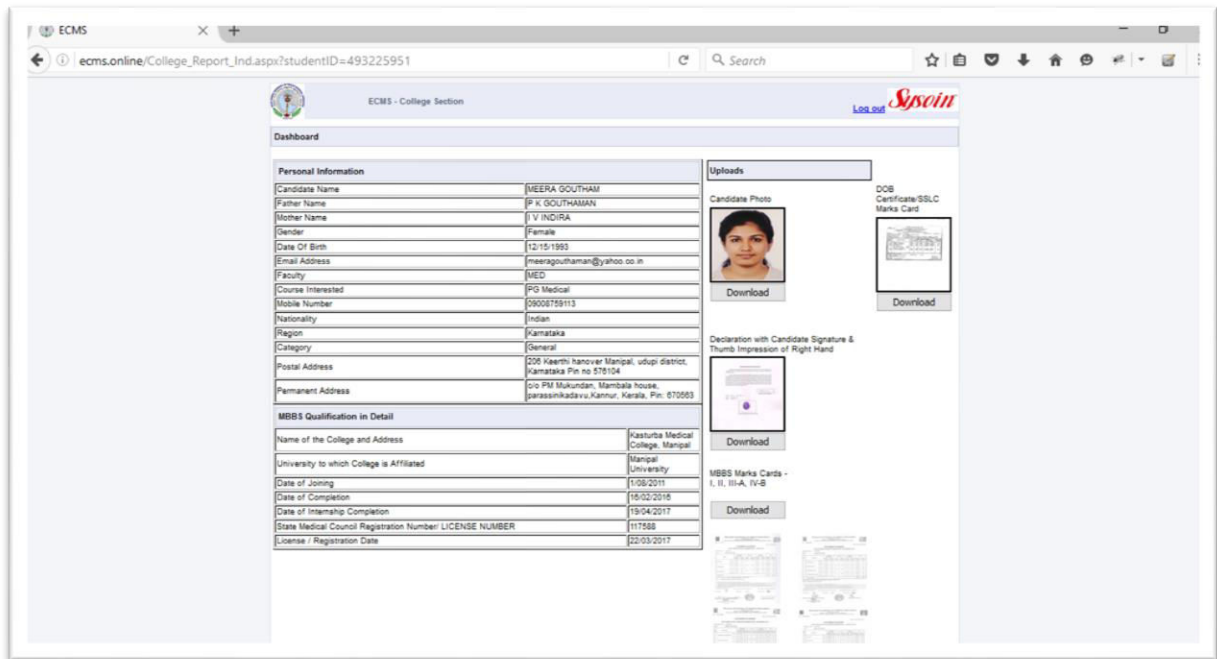
- The college section form divided into two options namely “**Search Option**” and “**Admission Reports**”.

i. Search Option

- In “**ECMS – College section**” page user need to enter valid certificate UID in search grid, and then click a **Search** button which is encircled in the screen shot below

- If certificate number is valid its shows the “**Certificate UID and Student Name**”.
- Click on “**View Candidate Data**” button to get the “**ECMS – College Section Student information**” page, which is encircled in the screen shot below.

- “**ECMS - College Section Student information**” page including student personal information, educational information and student uploaded documents, which is shows in the screen shot below.



- On clicking **“Download or Download All”** option in **“College Section Student information”** page user can download candidate uploaded documents.
- Click on **“Make a Decision”** button to get the **“Remarks Page”**, here user will be update admission status (Approve/Reject) and enter relevant remarks button and click on **Submit** button, screen shot given below.

